

Thank you for visiting the Travis County Purchasing Office. Please expand your search by visiting Travis County's third-party procurement and bid notification system vendor, <https://prod.bidsync.com/travis-county>.



There is NO FEE to register as a Travis County vendor, or to participate in the County's solicitation process. However, other government agencies using PeriscopeS2G may pass that fee to the vendor.

There will never be a fee with Travis County bids!

The Purchasing Agent is the chief procurement officer for Travis County. By statute, the Purchasing Agent is responsible to direct and oversee the County procurement process for all elected and appointed officials and commissioners court departments. **Your Purchasing Office is the "single point of contact" for doing business with Travis County.**

Registration is Free

Select BidSync/PeriscopeS2G Links

Navigate, <https://prod.bidsync.com/travis-county>, then select the "Register for Free" button.

Your Information

Enter information for the Main Contact on the account, as well as your Company information.

Goods & Services

Select your primary industry and narrow down your results by specific keywords. Select where you do business and how you wish to receive notifications.

Thank you for registering with PeriscopeS2G

Your information will be saved and your account will be activated within 24 hours. **For quicker activation, please call Periscope S2G directly at 1-800-990-9339.**

Placing an Offer

Login to www.periscopeholdings.com/s2g.

Locate the bid to which you are responding.

- Click the "Search" tab on the top left of the page.
- Enter keyword or bid number and click "Search".

Click on the "Bid Title/Description" to open the Bid Information Page.

View and Accept all documents in the document section.

Select "Place Offer" found at the bottom of the page.

Enter your pricing, notes, and upload attachment to this page.

Review Offer(s).

Enter your password.

Your offer has been received!

For Additional Information

Periscope S2G
629 E. Quality Drive, Suite 101
American Fork, UT 84003
1-800-990-9339

Travis County Purchasing Office

700 Lavaca Street, Suite 800
Austin, Texas 78701
(512) 854-9700 | (512) 854-9185 Fax
www.traviscountytexas.gov/purchasing/

Periscope is a useful research tool for vendors!

As a registered user, you can locate bid tabs for previous bids:

Click on **"Bids"** on the gray menu bar, then click on **"History"**.

Use the **"Search"** function to find previous bids by typing in keywords or bid number.

Click on **"Bid Tabs"** to see winning vendor and contact information.

If a bid tabulation report is not available, please contact the Purchasing Office at (512) 854-9700 to request it. You may also contact the Point of Contact listed in the bid description via e-mail or Phone. Please have the bid number or title ready when you contact the office.

You can locate names of vendors who have viewed current bids:

Click on **"Bids"** on the gray menu bar, then click on **"Bids of Interest"** or,

Click on **"Search"** and enter information such as bid title or bid number.

In the first box with the bid number and title, look for Notifications to the right of the screen, then click on **"Report."**

Vendor names and State location only will be listed. Periscope does not provide detailed contact information on open bids. You can copy the names and use any popular internet Search Engine to get their contact information. (NOTE: Some vendor names may be truncated.)

NOTE: For construction bids, other plan holders may be listed with other plan rooms. See the project specification book for a list of plan rooms.

Periscope benefits for Vendors:

Upon logging into Periscope, vendors are provided a list of all current bid requests for products or services in the self-selected classifications and geographical areas.

Vendors also have the option to receive notifications via e-mail whenever a public agency submits a bid or proposal for products or services, or makes a change in a previously sent request for a bid or proposal.

Vendor may submit questions and/or request additional clarification on bids or proposals, thus maintaining a fair and competitive solicitation process.

Vendors have the ability to attach photos, descriptive material, written documents, etc., in response to most bids.

Periscope provides **FREE** training during normal business hours by calling 1-800-990-9339.